



Stall Holder Information Pack

SEASON 2026/2027



Communication & location

Raglan Growers Market is held at 1-3 Stewart Street, Raglan
Either outside on the lawn or in the case of bad weather, in the hall.
5 - 7pm, every Friday

Questions or stall enquiries? Get in touch here:

growersmarket@whaingaroa.org.nz

whaingaroa.org.nz/raglan-growers-market

facebook.com/RaglanGrowersMarket

instagram.com/raglangrowersmarket

Introduction

Welcome to Raglan Growers Market (RGM)!

We're so glad to have you as part of our market community. More than a place to sell and shop, the market is a space to connect, share, and celebrate what is grown, made and created locally.

Every stallholder helps make the market the vibrant, welcoming community it is. We're excited to have you with us!

The Raglan Growers Market (RGM) is a joint venture between Whāingaroa Environment Centre (WEC) and Xtreme Zero Waste (XZW).

Our aim is to create a flourishing market where local growers can bring homegrown produce to the wider community, strengthening community food resilience and well-being, supporting the local food grower economy, and contributing to environmental health.



Te Pokapū Taiao o Whāingaroa
Whāingaroa Environment Centre

The market

MARKET DETAILS

- Location: 1–3 Stewart Street, Raglan
- Time: Every Friday, 5–7pm
- Stall fee: \$25 per market
- Stall size: one 3m × 3m stall space
- Set-up from 4:30pm
- Pack down by 7.30pm
- No stallholder vehicles in front of the market 5–7pm

WHAT TO BRING

- ☐ Table/display
- ☐ Gazebo
- ☐ Cash/EFTPOS payment option
- ☐ Signs for products and prices
- ☐ Reusable or compostable Bags/packaging
- ☐ Weights or other equipment needed for your produce
- ☐ Rubbish/clean-up supplies

ADDITIONAL INFO

- The sites for stalls will be allocated by the RGM Coordinator.
- Stall fees are collected in cash at the market. All fees include GST.
- A GST receipt is available on request.





Guidelines

MARKET OPERATIONS:

- The market is made possible with the support for a venue by our partner The Congregational Church.
- The market may work to secure alternative venues if the need arises.
- Stall cancellations should be done at least 24 hours prior to the market.
- No music or other broadcasting without approval by the Market Co-ordinator.
- No vehicles are permitted on the grass area during the market
- No alcohol is to be sold or consumed on the market site at all times.
- The market is a smoke free event.

STALLHOLDER REQUIREMENTS

- All stallholders agree that they have met all applicable food regulatory requirements on the day of each market.
- Only prior agreed products in line with the market principles are to be sold by stallholders.
- Raglan Growers Market prioritises locally grown and produced goods. Stallholders should sell products they have grown, made or produced themselves within Whāingaroa and the surrounding area.
- All stallholders agree to follow The Market's Health and Safety plan. Any changes to the plan will be communicated.



Guidelines

RESPECT & COMMUNITY

- All stallholders are expected to respect the land, the venue and the Congregational Church at all times.
- Stallholders agree to promote Raglan Growers Market in a positive proactive manner including within their advertising media.
- Raglan Growers Market will actively promote the market in social and print media.

WASTE & ENVIRONMENT

- The market is a waste free event and all packaging used should be reusable. Read more at page 6.
- Stallholders must take all waste generated from their stall with them.
- No rubbish bins will be available for stallholders or the public at the market.

Health & Safety



Health and safety is everyone's business and everyone is expected to share our commitment to avoid all accidents and incidents which may cause personal injury, property damage or loss of any kind. Our staff and stallholders are expected to act safely at all times to ensure their own welfare and that of others in the workplace, the safety of themselves, their staff and members of the public around their stall.

SAFETY CHECKLIST:

- ☐ Securely weight gazebos and umbrellas for all weather conditions.
- ☐ Ensure all goods are displayed safely on a sturdy table or display unit.
- ☐ Keep walkways clear.
- ☐ Follow food safety requirements - If stallholders are selling products that are cooked, processed or precooked or pre-packed, it is the stallholder's responsibility to ensure compliance with any and all legal requirements relating to the sale and advertising of those products.
- ☐ Know where the first-aid kit and fire extinguisher are. Both items are located at the community stall.
- ☐ Bring your own fire extinguisher if using gas/flame/electricity.
- ☐ Report hazards to the Market Coordinator.

The RGM must identify market hazards and risks and take steps to eliminate or minimise them, including keeping a risk register to guide control measures.



Waste-Free Market Expectations

Now that Raglan Growers Market and Whāingaroa Environment Centre have merged with Xtreme Zero Waste, we now aim to work towards becoming a single-use free and waste free event.

Please follow these instructions to contribute to our waste reduction efforts and promote responsible practices:

- 1. Embrace Reusables:** Prioritise reusable bags, containers, utensils, and water bottles. Choose reusables over single-use items to minimize waste and conserve resources. We will be reminding customers to come with their own bags to transfer goods into from your stalls.
- 2. Mindful Paper Bag Usage:** Offer paper bags only upon customer request. Each bag is to be provided with an extra charge to the customer. This initiative reduces paper waste and promotes reusable options.
- 3. PFAS-Coated Packaging is not acceptable at the market:** We do not accept compostable packaging with PFAS coatings. Choose reusable alternatives and encourage customers to bring their containers and bags.
- 4. Compost Carefully:** XZW Organics do not accept compostable packaging other than the cornstarch bags that the foodwaste is collected in. Bagasse material and non-greaseproof coated paper bags are not suitable for the XZW composting program and may contain PFAS chemicals. Explore alternatives like home composting or appropriate paper collection.
- 5. Responsible Wooden Cutlery Disposal:** Repurpose wooden cutlery for other uses, like kindling, before considering disposal. XZW does not accept bamboo cutlery because it takes months to compost.



Waste-Free Market Expectations

6. Shelf-Life Exemptions: If the acceptable packaging affects shelf life or does not meet food safety requirements, you can request an exemption by contacting the market manager. We'll review these requests case-by-case.

7. Learn from Peers: Before you start trading, visit the market to see successful package-free and plastic-free solutions implemented by fellow stallholders. Collaborate and innovate for waste reduction.

8. Continuous Improvement: Our Zero Waste Policy evolves. We regularly assess and refine our approach to waste reduction and sustainability based on feedback and best practices.

**Thank you for supporting our commitment to a greener future.
Together, with XZW we are achieving a Waste Free Whāingaoroa.**

The waste hierarchy

